

International Association of Chemical Thermodynamics

IACT



Minutes of the Meeting of the Board of Directors

Joao Fernandez Meeting Hall, Hotel Atlantico

Búzios RJ, Brazil

Friday August 10th 2012, Time: 8.00 to 9.00

Present at the meeting:

Chairman	Dr. Anthony R.H. Goodwin
Secretary	Dr. Robert Chirico
Treasurer	Prof. Martin Trusler
Board Members	Prof. Luis Galicia-Luna Prof. Derish Ramjugernath Prof. Kazuya Saito (new) Prof. Heiko Heerklotz (new)
Counsellors	Prof. Watson Loh Prof. Li-Xian Sun

1. Preliminary Matters and Announcements

Dr. Goodwin welcomed new Members to their first Board meeting.

2. Apologies

Apologies were received from Prof. Stanislaw Randzio, Prof. Josefa Fernandez, and Prof. Manuel Minas de Piedade.

3. Minutes of 2010 Board Meeting (Tsukuba)

3.1. The IACT Secretary, Rob Chirico, reported that the minutes of the 2010 Board of Directors meetings held in Tsukuba were available on the IACT website (see <http://www.iactweb.org/membership/membership.htm>). These minutes were approved by the Board in 2010 by email.

3.2. For minutes of August 6, 2010, the Chair requested approval of the Board to change item 10 from RCCT to ESAT 2011. Approval was granted unanimously.

4. Treasurer's Report

4.1. Banking Arrangements. The former IACT bank account with HSBC plc, operated on behalf of the Association by John Dymond, has been closed and the balance transferred to a new account with Lloyds TSB Bank plc. The new account is much more flexible and provides electronic banking facilities. There are no recurrent charges and basic banking operations within the UK banking system are free; international transactions will attract fees. The remaining action is to add one or more additional IACT Board Members as authorized signatories to the account.

4.2. Financial Statement (Lloyds TSB Bank Account).

Date	Paid in (UK£)	Paid out (UK£)	Balance (UK£)	Detail
7 Nov 2011	6391.00		6391.00	Transferred from HSBC account
14 Feb 2012	634.96		7025.96	Elsevier sponsorship 2011 (US\$1000)
4 Aug 2012		371.50	6654.46*	Five books (2011 IACT Junior Awards)

* Approximately US\$10400 or €8400

4.3 Forecast. The two 2012 IACT Junior Awards will be paid out shortly, each comprising US\$500 towards travel and subsistence to attend the ICCT-2012 conference, plus a waiver for conference registration fees (US\$225).

We also expect to receive income of US\$1000 in sponsorship from Elsevier.

Following these transactions, the balance will reduce by US\$450, plus sender's bank transfer and currency exchange fees, leaving an estimated balance of UK£6300 to carry forward into 2013.

5. Rossini Lectureship Award

5.1 New procedures for selection of the Rossini Lectureship Awardee were formulated based on discussions held during the 19th European Conference on Thermophysical Properties (August, 2011, Thessaloniki Greece) between Rob Chirico, Anthony Goodwin, and Jean-Pierre Grolier. The new procedures were put to a vote by email of the IACT Board of Directors in November 2011, and the new procedures were accepted unanimously.

5.2 The approved voting procedures, including the new nomination-package requirements, are included as an Appendix of these minutes.

6. Selection of Counsellors

The Board of Directors selected 3 new Counsellors to serve through ICCT-2016. The new Counsellors are Prof. Watson Loh of Brazil, Prof. John Ladbury of the United States, and Prof. Christoph Schick of Germany.

7. Additional Items Decided by the Board of Directors through email vote

7.1 (October 2012) Site Selection for ICCT-2016. Two offers to host ICCT-2016 were received from our colleagues in China. These were Xi'an (proposed by Jiangtao Wu) and Quillen (proposed by Li-Xian Sun). A vote by email was taken and the Board voted in favour of Quillen.

7.2 (March 2013) Selection of Chair-Elect. Martin Trusler was chosen as chair-elect through an email vote by the Board. He will take over as chair at the end of ICCT-2014 in Durban.

7.3 (April 2013) Change to IACT Constitution. Article III, Section 2 was changed from, "The term of office of the Chair shall be four years," to, "The term of office of the Chair shall normally be four years, however, the term may be extended for a further four years for a total not exceeding 8 years." Eight votes were received in favor of the change with six abstentions. The revised IACT Constitution is posted on the IACT website: iactweb.org. This change in the Constitution was necessary to allow Anthony Goodwin to continue to serve as chair, until ICCT-2014.

Appendix:

Process for Selection of the Rossini Awardee for ICCT

I. Establish the Nominee Selection Committee (NSC)

- A. January 1st prior to ICCT-1¹
- B. Composition of committee
 1. Chair of the NSC
 - a. IACT Chairman to have most recently left the board
 - i. If this person cannot serve, the past chair serves as NSC Chair
 - ii. If the past chair also cannot serve, duty falls to the IACT Chair
 2. The most recent 5 Rossini awardees
 - a. All are asked to join the NSC by the IACT Secretary
 - b. The NSC must have a minimum of 3 members (Chair + 2)
 - c. If the minimum is not attained from the pool of past awardees, the needed seats are filled by the IACT Chair (if not already the NSC Chair), IACT Secretary, and IACT Treasurer, in that order.
- C. Duties of the NSC
 1. Solicit nominations with the aid of the IACT Secretary
 - a. Members of the NSC can put forward nominations
 - b. All nominations must be received before the closing deadline
 2. Report to IACT board
 - a. List of nominees for voting by the IACT board
 - b. The list will have a minimum of 2 and maximum of 3 names
- D. Nominations close May 1st prior to ICCT-1

II. Nomination package requirements (~3 pages)

- A. NOMINEE/AUTHOR: Give full name, position held, and contact information for the nominee and nominator.
- B. STATEMENT OF QUALIFICATIONS (50 words): Give a summary of the nominee's qualifications.
 1. List the nominee's achievements, which must be supported in the *Support of Qualifications* section that follows.
- C. SUPPORT OF QUALIFICATIONS (400 words): State specific ways in which the nominee meets the requirements for the honor. Frequently, publications or patents of the nominee provide important facts about the nominee's achievements and may be brought into the argument in this section.
- D. PUBLICATIONS and PATENTS: The number of journal articles, books, etc., can be given, but list bibliographic details of no more than 15 in approximate order of significance. Comments on specific publications can be given as part of Section C.

III. Voting Procedures

- A. All members of the IACT board will be given (by email) the slate of candidates and nomination packages 4 weeks before the start of conference ICCT-1
- B. Votes must be provided to the IACT Secretary by 2 weeks before ICCT-1 (an exact deadline will be specified in the email)
- C. Voting details
 1. Each board member votes for 1 nominee or none
 2. Votes not received by the deadline will be considered abstentions, and late votes will not be considered.
 3. If a board member is nominated, that board member does not vote.
 4. The IACT Chairman will act as tie-breaker.

IV. Awardee Announcement

- A. The awardee will be announced by the IACT Chairman at the start of ICCT-1, and will subsequently be posted on the IACT website.

¹ The conference at which the award is presented is here termed ICCT-0. The conference immediately preceding is ICCT-1.

Nomination Package Requirements for the Rossini Award

- 1. DATE:** Provide the date the nomination is sent to the IACT Secretary (Rob Chirico, email address: chirico@boulder.nist.gov).
- 2. NOMINEE AND NOMINATOR (i.e., the PACKAGE AUTHOR):** Give the full name, position held, mailing address, and current email address for the nominee and the nominator.
- 3. STATEMENT OF QUALIFICATIONS (50 words):** Give a short summary of the nominee's qualifications.
Remarks: The *Statement of Qualifications* is the heart of the nomination. List the nominee's achievements, which must be supported in the *Support of Qualifications* section that follows.
- 4. SUPPORT OF QUALIFICATIONS (400 words):** State specific ways in which the nominee meets the requirements for the honor. The *Support of Qualifications* should be a narrative summary that supports the *Statement of Qualifications*.

Frequently, publications or patents of the nominee provide important facts about the nominee's achievements and may be brought into the argument in this section.
- 5. PUBLICATIONS and PATENTS:** The number of journal articles, books, etc., can be given, but list bibliographic details of no more than 15 in approximate order of significance. Comments on specific publications can be given as part of Section 4 (above).